

Yale *Environmental Health & Safety*

Principal Investigator Responsibilities Checklist

This checklist has been developed as a guide to assist you in ensuring that you have completed and documented your responsibilities as leaders responsible for research, research personnel and research space at Yale. If you need assistance documenting the checklist, please contact your EHS Safety Advisor for more preliminary assistance.

The researchers, employees, staff or visitors to my laboratory have been:

- Made aware of the site-specific hazards associated with their jobs and the work they perform.
- Shown how to access safety data sheets, radiation safety information sheets, pathogen safety data sheets, and any other hazard resource sites prior to initiating research.
- Documented to have successfully completed all required EHS laboratory safety trainings before starting work with hazards.
- Offered any recommended vaccinations for their work.
- Immunized against all biohazards that require an immunization for researcher protection as applicable starting research involving the biohazard.
- Trained directly by Yale EHS for any trainings that are not available in an online format.
- Trained in the procedures and jobs that they must perform.
- Trained in the corresponding safety procedures required to protect from the hazards they face on the job.
- Trained on the selection, use, donning, removal, storage, decontamination, disposal or reuse of the personal protective equipment required to work in the laboratory.
- Trained on the appropriate emergency response procedures, exposures, spills or releases, or other incidents associated with the research.
- Instructed on fire evacuation and response procedures associated with our laboratory.
- Shown how to use an eye wash, an emergency shower, and are aware of where these devices are for use when needed.
- Provided with the emergency response phone numbers for Yale Security, Police, EHS and Yale Health Acute Care to use in related emergency situations.