

PI:	Location:			
Date of inspection:	Inspected by:			
Following types of materials present: ☐ Chemical ☐ Biological ☐ Valuable Biological Materials ☐ Radiation				
	Yes	No	N/A	Comments
PERSONNEL SECURITY				
Personnel are aware of the reporting mechanism for any biosecurity breach.	☐	☐	☐	
Personnel are aware that the anonymity of whistleblowers is protected.	☐	☐	☐	
Personnel are provided with biosecurity educational materials.	☐	☐	☐	
Personnel are aware that keys, passcodes, badges should not be shared.	☐	☐	☐	
Personnel who work alone or after hours have been trained on the <u>lab-specific</u> working alone policy per Yale Policy 4301 Working Alone in Laboratories.	☐	☐	☐	
FACILITY SECURITY				
Laboratory doors are self-closing.	☐	☐	☐	
Access control to the lab is enforced (i.e., keep doors closed).	☐	☐	☐	
Keys, passcodes, and/or badges are issued to authorized personnel only.	☐	☐	☐	
Lost or stolen keys and/or badges are reported to Yale Security.	☐	☐	☐	
Access is removed upon staff departure (e.g., return keys, inactivate badges).	☐	☐	☐	
Rooms where hazardous materials are stored are lockable.	☐	☐	☐	
Lock freezers and use lock boxes for sensitive materials.	☐	☐	☐	
HAZARDOUS MATERIAL SECURITY				
Laboratory personnel are aware of and utilize appropriate transport protocols for hazardous materials.	☐	☐	☐	
Safety posters and hazard labels are visible and up to date.	☐	☐	☐	
INVENTORY SECURITY				
Inventory storage locations are centralized.	☐	☐	☐	
Only authorized personnel have access to inventory.	☐	☐	☐	
Laboratory personnel maintain and update inventory records regularly.	☐	☐	☐	
Laboratory personnel are trained to recognize inventory tampering or loss of material.	☐	☐	☐	
If Select Toxins* are present, they are below the Yale Watch List Quantity.	☐	☐	☐	
INFORMATION SECURITY				
Sensitive or confidential records are stored in secure physical and/or online locations.	☐	☐	☐	
Access to information is removed upon staff departure.	☐	☐	☐	
EMERGENCY INFORMATION				
EHS and local law enforcement emergency contact information is posted in the laboratory (i.e., Safety Poster, Lab Door Sign)	☐	☐	☐	
Personnel are informed of whom to contact for emergencies.	☐	☐	☐	

*Select Toxins: Staphylococcal enterotoxins (subtypes A – E), botulinum neurotoxins, short, paralytic alpha conotoxins, tetrodotoxin, saxitoxin, ricin, abrin, diacetoxyscirpenol, T-2 mycotoxin

Refer to www.selectagent.gov/sat/permissible.htm for current permissible select toxin limits. The Yale Watch List Quantity is set at 50% of that limit.