

## FORKLIFT TRUCK PRE-USE INSPECTION SHEET

Make/Model \_\_\_\_\_ Location \_\_\_\_\_

		Date	Date	Date	Date	Date	Date	Date
		/ /	/ /	/ /	/ /	/ /	/ /	/ /
Checks before starting truck	1	Forks / Attachment						
	2	Carriage plate						
	3	Load guard						
	4	Mast						
	5	Mast rollers / slides						
	6	Lift chains / pulleys						
	7	Hydraulics/leaks						
	8	Wheels & tires						
	9	External condition						
	10	Oil Levels						
	11	Coolant / water						
	12	Controls & rating plate						
Engine running	13	Seat & seat belt						
	14	Warning indicators						
	15	Lights & beacon						
	16	Audible devices						
	17	Hydraulic functions						
	18	Drive & Braking						
	19	Steering						
	Operator initials when checks complete							

**Additional Comments**

  
  
  

**Inspect forklift at the start of each shift.**

**If the forklift is found to be unsafe, the condition must be reported immediately to the supervisor and repaired.**