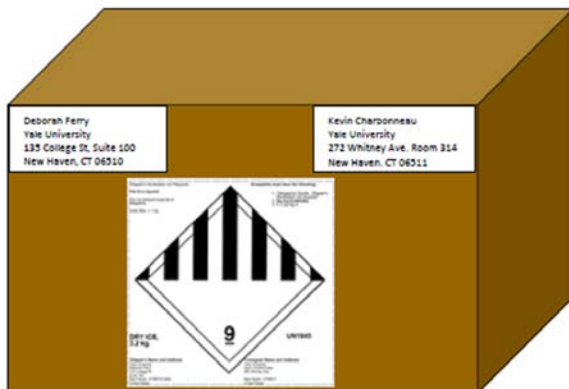


## Packaging Requirements for Refrigerated and Frozen Shipments

- Carriers (e.g. FedEx, UPS) will not transport materials in just a Styrofoam cooler; the cooler must be placed into a cardboard box.



- Boxes must be in good condition without tears or damage.
- The dry ice label generated by eShip must be taped to the outside of the box. The entire label must be covered with clear packaging tape to protect the label during transport.
- The name and address of the shipper and recipient must be taped to the box. An air waybill in a document holder does not meet this requirement.
- The dry ice label must not be covered by other labels, writing, or information and must be on one side of the package, not over lapping corners as shown below.



If you do not have or cannot assemble the required packaging, there is packaging available in SciQuest and, if shipping exempt human or animal specimens, packaging is available in the stockrooms.

Print out the packing instructions and label document when your shipment is completed for a list of packaging, labeling, and documentation requirements.

Please feel free to contact EHS at (203) 785-3550 if you have any questions.