

REGULAR HOURS OF OPERATION:

SHOP GUIDELINES FOR PROFESSIONAL SHOPS

**Use of this Shop is Restricted to Qualified
Employees and Faculty ONLY.**

Avoid working alone.

Safety glasses must be worn at all times in the shop. Additional PPE may be required for specific operations or equipment.

No loose clothing may be worn in the shop, including ties, scarves and loose sleeves. Open-toed shoes, short pants and skirts are also prohibited.

Remove jewelry before beginning work with power equipment. This includes rings, necklaces, bracelets, and watches.

Long hair must be contained and secured and contained; long beards must also be contained.

Aisles, exits, and access to emergency equipment must be kept clear at all times.

Cell phones, mp3 players, and other personal electronic devices must not be used when working at any machine.

Food and drink are permitted in designated areas only.

All guards and shields must be secured in place prior to operating equipment.

Compressed air must not be used to clean skin or clothing.

Do not use damaged equipment, equipment that is tagged out of service, or equipment that does not appear to be operating normally.

Immediately report all problems or concerns.

Supervisors or Shop Managers have full authority over the shop and its safe use, including the responsibility and authority to prohibit shop or tool access for the safety of an individual, others in the shop, or the equipment.

EMERGENCY INFORMATION:

911

203-785-3555

203-432-0123

MEDICAL, POLICE, FIRE

YALE EHS – HAZARDOUS MATERIALS

YALE HEALTH – MINOR MEDICAL